

December 15, 2020

9200 Basil Court  
Largo, MD 20774

THE BOARD OF LICENSE COMMISSIONERS MET IN ADMINISTRATIVE  
VOTING SESSION:

PRESENT:

Daphne Turpin Forbes, Chairman  
Armando Camacho, Vice Chairman  
Tammie Norman, Commissioner  
Tammy Sparkman, Commissioner  
Kenneth Miles, Commissioner  
Jason Deloach, Esquire, Counsel  
Terence Sheppard, Director  
Patricia Bell, Administrative Manager  
Robert Clark, Chief Liquor Inspector  
Cristian Mendoza, Deputy Chief Liquor Inspector  
Johnny Toles, Deputy Chief Liquor Inspector  
Leonard Vauss, Administrative Assistant  
Keyanna Little, Administrative Aide  
Katrice James, Administrative Aide  
Jamie Schaefer, Administrative Aide

In the matter of **t/a Hyattsville Fine Wine & Spirits**, see letter dated December 9, 2020 regarding a request to approve their proposal.

Mr. Camacho moved to approve their proposal, seconded by Mr. Miles, and made unanimous by Mr. Camacho, Ms. Norman, Ms. Sparkman, and Ms. Turpin Forbes.

Mr. Camacho moved to approve the new Standard Operating Procedure for Meeting Etiquette, seconded by Mr. Miles, and approved by Mr. Camacho, Mr. Miles, Ms. Norman and Ms. Sparkman. Ms. Turpin Forbes abstained from voting.

Mr. Camacho moved to approve the minutes from Regular Session October 7, 2020, Regular Session October 27, 2020, Regular Session December 2, 2020, Regular Session December 9, 2020 and Administrative Voting Session December 9, 2020, seconded by Mr. Miles, and approved by Mr. Camacho, Mr. Miles, Ms. Norman and Ms. Sparkman. Ms. Turpin Forbes abstained from voting.

The Board took note of the following scheduled meetings:

- a. January 13, 2020 @ 7:00 p.m.
- b. January 26, 2021 @ 10:00 a.m.
- c. February 3, 2021 @ 7:00 p.m.
- d. February 10, 2021 @ 7:00 p.m.
- e. February 23, 2021 @ 10:00 a.m.

Administrative Voting Session

December 15, 2020

Page | 2

Respectfully Submitted,

Keyanna Little  
Administrative Aide