

**ADMINISTRATIVE VOTING SESSION**  
**August 22, 2023**

**1. Report from the Chief:**

**a. R.R. No. 37 – Alterations and Addition**

**1) t/a Pollo Sabroso**

- 2. t/a, Aroma Ultra Lounge**, nonpayment of violation issued by the Board on April 12, 2023. The second payment plan of \$4,375 was due on June 12, 2023, and the third payment plan of \$4,375 was due on July 12, 2023. A \$500 late fee has been added to both payments, since then increasing the violation payment to \$9,750.

<b>Payment Plan</b>	<b>Violation Amount</b>	<b>Late Fee</b>	<b>Total Payment Amount</b>	<b>Amount Paid</b>
First Payment	\$4375	\$500	\$4875	Paid
Second Payment	\$4375	\$500	\$4875	Not Paid
Third Payment	\$4375	\$500	\$4875	Not Paid

**2. Rules and Regulations**

- a.** Review of R.R. No. 61 – BLX
- b.** Review of R.R. No. 62 – Hotel Licenses
- c.** Review of R.R. No. 63 – Class B-BCE-BWL, Catering License (On Sale Only)
- d.** Review of R.R. No. 87 - Fines

- 3.** Discussion of Entertainment Renewal Extension.

- 4.** Standard Operating Procedure (SOP) – Fine Review.

- 5. t/a PartyHQ**, discussion if the establishment still needs to appear before the Board regarding the violation payment and late fee. The violation payment and late fee was received by the office on August 16, 2023.

- 6. t/a Acapulco Spirit Restaurant**, see letter dated August 14, 2023, regarding a request to expand the premises to cover the new addition space. Additionally, the establishment plans to complete the renovations needed for the new addition space and is expected to be completed by September 5, 2023. An updated copy of the Use & Occupancy permit will be provided once it is issued.

**7. Minutes**

- a.** Regular Session – August 9, 2023
- b.** Administrative Voting Session – August 9, 2023

**8. Scheduled Meetings**

- a. September 6, 2023 @ 7:00 p.m.
- b. September 26, 2023 @ 10:00 a.m.
- c. October 4, 2023 @ 7:00 p.m.
- d. October 11, 2023 @ 7:00 p.m.
- e. October 24, 2023 @ 10:00 a.m.