



Angela D. Alsobrooks
County Executive

PRINCE GEORGE'S COUNTY
BOARD OF LICENSE COMMISSIONERS
OFFICIAL NOTICE OF
CLASS B LICENSE RENEWAL



Terence Sheppard
Director

1. **RENEWALS ARE DUE APRIL 1ST** – Applications will not be accepted after the close of business, Monday, April 1st. Class B licenses expire **May 31st**.
2. **EXTENSION** – Licensees that are unable to complete the Renewal Application by the filing deadline must submit a letter of explanation accompanied by a certified check, cashier's check, or money order in the amount of \$1000 prior to the deadline of April 1st. This extension will allow you until May 31st to renew your license.
3. **FULLY COMPLETED APPLICATIONS** - The Renewal Application **MUST BE TYPED**. If a handwritten application is submitted, the BOLC reserves the right to reject the application (e.g., illegible). The Renewal Application is a fillable form. Please use application **Revised January 2024**. We will not accept any old renewal applications. Make sure all questions are answered fully and all signatures are notarized. Incomplete applications will not be accepted.
4. **AFFIDAVITS** - Pursuant to Rule 45 of the Rules and Regulations each licensee and/or stockholder must file an Affidavit.
5. **CORPORATIONS/LLC** - The Renewal Application **MUST BE ACCOMPANIED BY A CERTIFICATE OF GOOD STANDING**, which may be obtained, from the State Department of Assessments and Taxation, State Office Building, 301 West Preston Street, Room 801, Baltimore, Maryland 21201. A remittance fee of \$20.00 must accompany your request for the Certificate. The walk-in fee is \$40.00. For additional information please call 410-767-1340. Alternatively, the certificate can be obtained and printed from the Internet for a \$40.00 fee. The website is <https://egov.maryland.gov/BusinessExpress/EntitySearch> - follow the directions to obtain a "certificate of status."
6. **COMPLIANCE WITH ALCOHOL AWARENESS** - Renewal applications must be accompanied by a Certificate of Compliance with Alcohol Awareness Training as provided for in Section 3-504 of the Alcoholic Beverage Article of the Annotated Code of Maryland.
7. **WORKERS COMPENSATION** – Attach a current copy of the establishment Certificate of Liability Insurance.
8. **TRADERS LICENSE** – Attach a current copy of the State of Maryland Traders License. Please refer to the Clerk of the Court with questions regarding the Traders License at 301-952-3331.
9. **TAXES** - Pursuant to Section 26-1807 of the Alcoholic Beverage Article of the Annotated Code of Maryland, **ALL TAXES DUE** to the State of Maryland, Prince George's County and any municipality must be **PAID**, or a payment plan must be in place in order to renew any Alcoholic Beverage License.

10. **PAYMENT OF RENEWAL FEES** – Applications must be accompanied by a money order, certified check, or cashier’s check, made payable to Prince George’s County. CASH, PERSONAL OR BUSINESS CHECKS WILL NOT BE ACCEPTED.

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| Class B, Beer, On Sale | \$365.00 |
| Class B, Beer and Wine, On Sale | \$365.00 |
| Class B (DH), Beer and Wine, On Sale | \$245.00 |
| Class B (BBS), Beer, Wine and Liquor On Sale | \$2420.00 |
| Class B (GC), Beer, Wine and Liquor, On Sale | \$500.00 |
| Class B, Beer, Wine and Liquor, On Sale - BL | \$2,305.00 |
| Class B, Beer, Wine and Liquor, On and Off Sale – BL+ | \$3,270.00 |
| Class B (ECR) Beer, Wine and Liquor | \$2,420.00 |
| Class B, MB22, Beer, Wine and Liquor, On Sale | \$1,090.00 |
| Class B (BH), Beer, Wine and Liquor – Hotel | \$5,000.00 |
| Class B (BCE), Beer, Wine and Liquor – Catering Establishment | \$4,480.00 |
| Class B (ECF), Beer, Wine and Liquor – On Sale | \$5,175.00 |
| Class B, (ECF/DS), Beer, Wine and Liquor – On Sale | \$8,275.00 |
| Class B (BLX), Beer, Wine and Liquor – On Sale | \$3,875.00 |
| Class B (CI), Beer, Wine and Liquor – Country Inn | \$2,365.00 |
| Class B (AE), Beer, Wine and Liquor – Arts and Entertainment | \$3,600.00 |
| Class B (RD), Liquor – On Sale | \$725.00 |
| Class B (FBS), Beer, Wine and Liquor – On Sale | \$21,780.00 |
| Class B (TP), Beer, Wine and Liquor – On Sale | \$4,290.00 |
| Class B (CC), Beer, Wine and Liquor – On Sale | \$22,000.00 |
| Class B (DD), Beer, Wine and Liquor – On Sale | \$3,025.00 |
| Class B (EF), Beer, Wine and Liquor – On Sale | \$22,000.00 |
| Class B (EC), Beer, Wine and Liquor – On Sale | \$5,000.00 |
| Class B, RT, Beer, Wine and Liquor – On Sale | \$22,000.00 |
| Distillery | \$500.00 |