



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

### OPEN MEETING MINUTES

May 10, 2023

Location: 9200 Basil Court, Suite 400, Largo, Maryland 20774

6:38p.m. – 8:58p.m.

**Board Members Present:** Chair Kelvin Davall, Vice Chair Carlo Sanchez, Dr. Andrea Coleman, Lafayette Melton, Earl O'Neal, Marsha Ridley

**Virtual Board Members Present:** Keenon James, Shelia Bryant, Daniel Armando Jones

**Member(s) Absent:** Tamika Springs, Daniel Vergamini

**Staff Present:** Denise Hall, Program Administrator; Tangi Allen, Program Associate; Ashley Ritter, Administrative Aide

**Consultant Present:** Marva Jo Camp, Esq., Legal Counsel

**Guest(s):** Anthony C. Bennett, Inspector General and Director, Office of Integrity, Compliance and Police Accountability

---

---

#### Call to Order

Chair Davall called the meeting to order at 6:38p.m. Roll Call was taken.

#### Minutes

Discussion of Minutes from April 12, 2023.

**Motion:** Approve Minutes from April 12, 2023

**Motion:** Lafayette Melton

**Second:** Carlo Sanchez

**Discussion:** n/a

**Vote:** Ayes – 9      Opposed – 0      Abstain – 0      Absent – 2

(Talley Sheet Attached)

**Motion:** Passed

#### Old Business

#### **Strategic Planning: Session Four**

Board Members discussed the Strategic Plan Outline Goal Two: Objectives and Milestones.



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

**Motion:** Approve Objective One: Implement Process for Timely Transmission of Complaints from the Police Accountability Board to Law Enforcement Agencies and from the Administrative Charging Committee to the Police Accountability Board

**Motion:** Shelia Bryant

**Second:** Lafayette Melton

**Discussion:** n/a

**Vote:** Ayes – 9            Opposed – 0            Abstain – 0            Absent – 2

(Talley Sheet Attached)

**Motion:** Passed

Complaint Tracking was discussed by the Board. The Board took an unofficial vote to determine if monthly or quarterly updates are preferred.

The timeframe by which complainants are notified of the outcome of their complaint of police misconduct was discussed. Inspector General Bennett will research if there is a mandated timeframe to contact complainants after the final disposition of a complaint. The Inspector General will also verify whether complainants are notified if an officer requests a Trial Board.

Individual Board Members were assigned Milestones to complete.

Denise Hall will send the PAB Board Members nine (9) categories of police misconduct utilized by the former CCOP for consideration to use while reviewing and documenting cases.

Lafayette Melton, Keenon James and Shelia Bryant volunteered to serve on a subcommittee to review the Maryland Police and Training Standards Commission (MPTSC) Matrix and share feedback with the full PAB. IG Bennett will research how the MPTSC processes recommendations.

**Motion:** All reports cited in the Strategic Plan will be provided on a quarterly basis unless the time is modified

**Motion:** Carlo Sanchez

**Second:** Marsha Ridley

**Discussion:** The timeframe for reports. The discussion was if all reports in the Strategic Plan should be done quarterly. For some reports, data may not be available for reporting on a quarterly basis. For reports that cannot be done quarterly, a modified reporting period should be established.

**Vote:** Ayes – 5            Opposed – 2            Abstain – 1            Absent – 3

(Talley Sheet Attached)

**Motion:** Passed

~BREAK~

Goal Three; Improve Policing Among Law Enforcement Agencies. Milestone Four: Utilize Technology to Track and Analyze Data was completed. The Board will begin at Goal Three. Milestone Five: Seek Community Feedback at the next meeting. Legal Counsel encouraged Board



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

Members to continue their review of the Draft Strategic Plan and prepare any comments or additions for the next meeting.

### **Confirmation of Legislative Recommendations (Attachment 1)**

Board Members reviewed legislative recommendations. Denise Hall requested assistance writing the official list of legislative recommendations that will be submitted to the County Council and County Executive. Dr. Andrea Coleman and Keenon James volunteered to assist with preparing the document.

**Motion:** Accept the Legislative Recommendations and finalize document that will be officially submitted to the County Executive and County Council

**Motion:** Carlo Sanchez

**Second:** Shelia Bryant

**Discussion:** N/A

**Vote:** Ayes – 8      Opposed – 0      Abstain – 0      Absent – 3  
(Talley Sheet Attached)

**Motion:** Passed

### **New Business**

#### **Outreach**

The Chair shared a plan to conduct “Coffee Chats” between the Police Chiefs and the PAB. This will be a one-hour meeting with Police Chiefs held in the Police Accountability Board office beginning in mid-June. A presentation will be prepared for future community outreach and engagement.

#### **Case and Complaint Data Update**

Denise Hall reported that twenty-five cases were completed by the Administrative Charging Committee and referred to the Police Accountability Board. Ms. Hall is working on a process to create a secure Microsoft Teams folder that will house cases and prevent downloading, printing and/or sharing of documents.

Ms. Hall will place five cases (without any identifying information) into Teams by Monday, May 15, 2023, for Board review. When the Teams folder is made secure, Board Members will determine the frequency and number of cases they would like to review at a time.

#### **Case Review Process**

Denise Hall developed an ACCESS database to capture and track case information. Ms. Hall provided Board Members with cases to review. Chair Davall asked Board Members to use discretion when reviewing cases at home and ensure that other individuals do not have access to case information.



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

### Announcements

Keenon James inquired about community outreach. Chair Davall advised that a presentation will be developed to share during community engagement events. Board Member input to create the presentation will be requested. Legal Counsel advised that community outreach and engagement will be discussed during the Strategic Plan.

The due date for Board Members to review and provide feedback regarding the Rules and Procedures document has been extended to May 19, 2023.

Keenon James asked for an update regarding the Administrative Hearing Board applicants. Tangi Allen shared that the Administrative Hearing Board vacancy announcement was sent to the Prince George's County Memorial Library System, the County Council, the Office of the County Executive and the Police Chiefs' Association of Prince George's County. Board Members were asked to submit any organizations that they wanted staff to forward the vacancy announcement. Mr. James suggested that an additional marketing plan may need to be created to generate additional interest in the vacancy in order to create a pool of ten.

Lafayette Melton shared that he was invited to serve as a panel member at an event to encourage community member interest to serve on Boards. He will speak about the process of becoming a Board Member with the Police Accountability Board. No PAB business will be shared.

Earl O'Neal inquired about ethics training. The Office of Ethics and Accountability will provide ethics training at 6 p.m. on May 24, 2023. A reminder will be sent to Board Members.

Earl O'Neal asked if the Police Accountability Board staff met with the County Council about the budget last week. Mr. O'Neal requested that Board Members be made aware of future meetings as Board Members may desire to attend.

Chair Davall spoke about the need for professionalism and decorum during Board meetings.

**Motion:** Adjourn Meeting

**Motion:** Marsha Ridley

**Second:** Dr. Andrea Coleman

**Vote:** Ayes – 8      Opposed – 0

Abstain – 0

Absent – 3

(Talley Sheet Attached)

**Motion:** Passed

Meeting adjourned at 8:58p.m.

### Next Meeting

April 26, 2023 – In Person

**Attachments:** Action Items, Attachment 2; Vote Tally Sheets



# PRINCE GEORGE'S COUNTY GOVERNMENT

## Police Accountability Board

PAB Website: [PAB Website](#)

Meeting Recordings are available on PAB website: [YouTube - Police Accountability Board Playlist](#)

# MARVA JO CAMP, ESQ.

1301 Sea Pines Terrace. Mitchellville, Maryland 20721  
marvajocampesq@gmail.com  
301.943.0255

## ACTION ITEMS

### Minutes – April 26, 2023

- Create template for Board Members to complete within five (5) days after meeting with community meetings and/or law enforcement – Daniel Armando Jones
- Draft Prologue/Historical Section for Strategic Plan (Due Date: Next Meeting)
- Legislative Recommendation – PAB Members (April 28, 2023 – Noon)
- Keenon James request for Attorney General Letter regarding “and/or” language pertaining to police misconduct
- Keenon James request of Summary Data of Complaints submitted to PAB – Sent by Denise Hall prior to end of meeting
- Earl O’Neal request copy of Budget

### Minutes – May 10, 2023

- Research whether there is a mandated timeframe to contact complainants after final disposition of complaints – IG Bennett
- Verify whether complainants are notified if an officer requests a Trial board – IG Bennett
- Provide PAB Board Member with the nine (9) categories of police misconduct utilized by the CCOP for consideration for use by the PAB
- Subcommittee to review Matrix and provide feedback to PAB members – Lafayette Melton, Keenon James & Sheila Bryant
- Research how the MPTSC processes recommendations and provide appropriate contacts for the County and MPTSC
- Hold *Chief’s Coffee Chat* – PAB Board Members, Staff and General Counsel – June 2023
- Place five (5) cases in TEAMS – Denise Hall (by May 15, 2023)
- Provide feedback regarding the Rules of Procedure



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** May 10, 2023

**PURPOSE:** Approval of Minutes – April 12, 2023

**MOTION:** Lafayette Melton                      **SECOND:** Carlo Sanchez

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Carlo Sanchez, Vice Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Daniel Armando Jones	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley	X			
Tamika Springs				X
Daniel Vergamini				X
<b>TOTALS</b>	<b>9</b>			<b>2</b>

**ACTION TAKEN:** Motion Passed



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** May 10, 2023

**PURPOSE:** Approve Objective One, Implement Process for Timely Transmission of Complaints from the Police Accountability Board to Law Enforcement Agencies and from the Administrative Charging Committee to the Police Accountability Board

**MOTION:** Shelia Bryant

**SECOND:** Lafayette Melton

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Carlo Sanchez, Vice Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Daniel Armando Jones	X			
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley	X			
Tamika Springs				X
Daniel Vergamini				X
<b>TOTALS</b>	<b>9</b>			<b>2</b>

**ACTION TAKEN:** Motion Passed





# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** May 10, 2023

**PURPOSE:** All reports cited in the Strategic Plan will be provided on a quarterly basis, for the time being

**MOTION:** Carlo Sanchez

**SECOND:** Marsha Ridley

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Carlo Sanchez, Vice Chair	X			
Shelia Bryant			X	
Dr. Andrea Coleman	X			
Keenon James		X		
Daniel Armando Jones				X
Lafayette Melton	X			
Earl O'Neal		X		
Marsha Ridley	X			
Tamika Springs				X
Daniel Vergamini				X
<b>TOTALS</b>	<b>5</b>	<b>2</b>	<b>1</b>	<b>3</b>

**ACTION TAKEN:** Motion Passed



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** May 10, 2023

**PURPOSE:** Accept the Legislative Recommendations, finalized document will be officially submitted to the County Executive and County Council

**MOTION:** Carlo Sanchez

**SECOND:** Shelia Bryant

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Carlo Sanchez, Vice Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Daniel Armando Jones				X
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley	X			
Tamika Springs				X
Daniel Vergamini				X
<b>TOTALS</b>	<b>8</b>			<b>3</b>

**ACTION TAKEN:** Motion Passed



# Prince George's County Police Accountability Board

## TALLY SHEET

**DATE:** May 10, 2023

**PURPOSE:** Adjourn

**MOTION:** Marsha Ridley

**SECOND:** Dr. Andrea Coleman

BOARD MEMBERS	AYE	OPPOSED	ABSTAIN	ABSENT
Kelvin Davall, Chair	X			
Carlo Sanchez, Vice Chair	X			
Shelia Bryant	X			
Dr. Andrea Coleman	X			
Keenon James	X			
Daniel Armando Jones				X
Lafayette Melton	X			
Earl O'Neal	X			
Marsha Ridley	X			
Tamika Springs				X
Daniel Vergamini				X
<b>TOTALS</b>	<b>8</b>			<b>3</b>

**ACTION TAKEN:** Motion Passed