



PRINCE GEORGE'S COUNTY GOVERNMENT

Police Accountability Board

OPEN MEETING MINUTES

September 13, 2023

Location: 9200 Basil Court, Suite 400, Largo, Maryland 20774

6:47p.m. – 9:13p.m.

Board Members Present: Chair Kelvin Davall, Shelia Bryant, Keenon James, Daniel Armando Jones, Lafayette Melton, Earl O'Neal, Marsha Ridley, Daniel Vergamini

Virtual Board Members Present: Vice Chair Carlo Sanchez, Dr. Andrea Coleman

Member(s) Absent: Tamika Springs

Staff Present: Denise Hall, Program Administrator; Tangi Allen, Program Associate; Ashley Ritter, Administrative Aide

Consultant Present: Marva Jo Camp, Esq., Legal Counsel

Guest(s): N/A

CALL TO ORDER

Chair Davall called the meeting to order at 6:47p.m. Roll Call was taken.

APPROVAL OF MINUTES

Daniel Armando Jones inquired about the Transmittal of PAB Recommendations cited in the August 9, 2023, minutes. L. Denise Hall shared that the Police Accountability Board Recommendations and a letter were emailed to the County Executive and County Council on August 29, 2023. Hard copies were delivered on August 31, 2023, by Ashley Ritter. Ms. Hall will send a copy of the letter and PAB Recommendations to Board Members.

A motion to approve Minutes from August 9, 2023, as amended, was made by Sheila Bryant and seconded by Lafayette Melton. Motion passed by a unanimous vote: Ayes – 10 Opposed – 0 Abstain – 0 Absent - 1

OLD BUSINESS

Action Items

Marva Jo Camp, Legal Counsel, provided an update regarding the Strategic Plan. The Draft Strategic Plan will be emailed to Board Members on Friday, September 15, 2023, for discussion during the next Board meeting on September 27, 2023.



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Annual Report Updates

Board Members asked for confirmation of the sections of the Annual Report that they volunteered to write during the meeting on August 9, 2023. The sections are as follows:

- **Message from Chair** – Chair Kelvin Davall and Vice Chair Carlo Sanchez
- **Executive Summary** – Chair Kelvin Davall and Vice Chair Carlo Sanchez
- **Overview** – Daniel Vergamini
- **Recommendations** – Daniel Armando Jones and Lafayette Melton
- **Highlights** – Shelia Bryant, Earl O'Neal, Keenon James
- **Case Review & Data Analysis** – Dr. Coleman and Tamika Springs
- **Resources** – Marsha Ridley

Draft Police Accountability Feedback Form

The Board discussed the Draft Police Accountability Feedback Form. Lafayette Melton submitted feedback to staff prior to the meeting. The remainder of the Board will review and provide feedback to staff by September 22, 2023.

Maryland Police Training and Standards Committee (MPTSC) Matrix Review

Keenon James provided a status report on behalf of the Matrix Review Subcommittee, which is comprised of Board Members Keenon James, Shelia Bryant and Lafayette Melton. The Subcommittee, which was formed on May 10, 2023, to review the Maryland Police Training and Standards Committee (MPTSC) Matrix was scheduled to report back to the full Board on September 13, 2023. Mr. James indicated that the Subcommittee needed additional information to complete the task and requested access to case information and training on the Matrix. (See attachment for MPTSC Matrix Subcommittee Statement.)

PAB Updates

Denise Hall will email a scanned copy of the MPTSC Training Guide and the MPTSC training video by Monday, September 18, 2023, and will research training options for the MPTSC Matrix. The date by which the Subcommittee will provide a completed report is to be determined.

Keenon James inquired about meeting minutes that affirm the Administrative Hearing Board (AHB) candidates. The names of the candidates selected by the Board to serve as members during the July 26, 2023, meeting were Leslie Kaunitz and Reginald Lawson.

Keenon James recommended that the University of Maryland Police Department be removed from the Police Accountability Board's online form, as that police department is a State agency. He also recommended that Prince George's Community College Police Department be added. The Prince George's County Fire/EMS Department, Arson Investigators should be listed as well.

Keenon James inquired about the status of the pool of ten (10) AHB candidates. Denise Hall advised that thirty-two (32) new applicants expressed interest in serving on the AHB. The Board



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discussed the vetting process, interviews and training with MPTSC. The Board will review candidate applications.

Sheila Bryant offered a Motion that Board Members review resumes of new Administrative Hearing Board candidates, select candidates from the pool and send those names to the County Executive for vetting. The motion was seconded by Keenon James. Sheila James amended her motion to: Board Members will review resumes for the Administrative Hearing Board, create a list of candidates to vet. Daniel Armando Jones offered an amendment to the amendment. Shelia Bryant withdrew the motion. Staff will research the vetting process for Administrative Hearing Board candidate consideration and provide an update to the Board at the next meeting.

Shelia Bryant will review the Minutes for the information she needs for her section of the Annual Report.

Daniel Armando Jones reminded the Board that he created an Event Form for community outreach that will provide details for events. Mr. Jones' Event Form will be email by Friday, September 15, 2023, for Board review and consideration.

Case Review

Denise Hall shared the method to access case and complaint information and provided the Board with two handouts: Draft ACC Completed Case Review Process and Draft ACC Case File Review Form. The Board discussed accessing cases. After Board Members review cases, they will submit the ACC Case File Review Form when there are concerns, lack of information, proposed recommendations and/or identify trends. The Board will identify a Subcommittee to compile their information and share with the full Board. Ms. Hall recommended that when the Board has reviewed, discussed, and approved the ACC Case File Recommendations, they then be formally transmitted within forty-five (45) days of approval by the Board.

Denise Hall advised that staff will create an End-of-the-Quarter Report from the data points that were approved by the Board

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Rules of Procedures

Denise Hall provided the Board with the Draft Rules of Procedure containing compiled feedback from Board Members. The Board will discuss and vote to adopt the Rules and Procedures on September 27, 2023.



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NEW BUSINESS

ACC Recommendations

The Administrative Charging Committee (ACC) Recommendations document was distributed to Board Members at the September 13, 2023, for discussion at the September 27, 2023, Board meeting.

PAB Jurisdiction

Keenon James inquired about Prince George's County Public School officers and whether the PAB has purview over that law enforcement entity. Denise Hall advised that Inspector General Anthony C. Bennett is in discussion with the School Board about the PAB's oversight role. Ms. Hall will ask Inspector General Bennett to provide a status update for the September 27, 2023, meeting.

ANNOUNCEMENTS

The HB670 Workgroup will meet on September 26, 2023, at 2:00 p.m. Denise Hall provided background on the HB670 Workgroup to the Board.

Marva Jo Camp attended a Prince George's County Police Department Trial Board (under LEOBR) and a Prince George's County Officer of Equal Rank Training and shared her experience with the Board.

The Board discussed Trial Boards under LEOBR, Administrative Hearing Boards under HB670 and the Matrix.

Chair Davall will check the availability of Administrative Charging Committee members (ACC) for a meeting between the ACC and the Police Accountability Board. The Board discussed meeting options and matters that could be discussed between both entities.

Chair Davall suggested that PAB Members write and submit questions regarding the recommendations from the ACC to Denise Hall by Monday, September 25, 2023. Denise Hall will send the compiled questions to the PAB Members by Tuesday, September 26, 2023, for PAB discussion at the September 27, 2023, Board Meeting.

Earl O'Neal requested a copy of the budget and inquired if it had been approved. Denise Hall indicated she has not received an approved budget.

Daniel Armando Jones opened a Board discussion about a recent viral video regarding a Prince George's County Police Department officer and the level of involvement of the Police Accountability Board. The Board discussed their role and approach to the incident.

The Board will begin Community Outreach efforts.

Daniel Armando Jones suggested creating Subcommittees.



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Sheila Bryant volunteered to create a Police Accountability Board PowerPoint presentation by Monday, September 18, 2023.

Keenon James requested that cases listed on the PAB's website be updated. Denise Hall shared challenges with reconciling complaint and case information. Mr. James requested an outline of the process. The Board discussed complaint tracking options. Lafayette Melton suggested that Law Enforcement Agencies provide their case number to the PAB when complaints are submitted to their Law Enforcement Agency to ensure both entities have case numbers. Keenon James recommended a process mapping for case number process. Further discussion on this matter will occur at the September 27, 2023, meeting.

ADJOURNMENT

Daniel Armando Jones made a motion to adjourn the meeting; seconded by Shelia Bryant. The motion to adjourn passed by a unanimous vote. Ayes – 10 Opposed – 0 Abstain – 0 Absent - 1

NEXT MEETING

September 27, 2023 – In Person

Attachments: MPTSC Matrix Subcommittee Statement

PAB Website: [PAB Website](#)

Meeting Recordings are available on PAB website: [YouTube - Police Accountability Board Playlist](#)

MPTSC Matrix Subcommittee Statement

The MPTSC Subcommittee Statement read by Keenon James during the September 13, 2023 meeting reads as follows:

"On May 10th a subcommittee consisting of PAB members Bryant, James, and Melton was assigned a task "to review the Maryland Police Training and Standards Commission (MPTSC) Matrix and share feedback with the full PAB." The subcommittee's deadline to report back to the PAB is September 13th. The subcommittee discussed the task assigned and developed a fair and unbiased methodology to perform the assessment of the discipline matrix. Unfortunately, the subcommittee was unable to move forward with completing the assessment and review the application of the matrix's discipline scale against actual disposed cases. The members of the subcommittee were not able to access the complaint cases or the adjudicated outcomes until temporary access was provided on September 11th. Unable to move forward with the planned assessment, the subcommittee recommends closing this current task and reassigning to a subcommittee once all necessary information and resources are confirmed available and accessible to the PAB and the subcommittee, training on the Matrix has been provided to a majority of the Board, and the need for the assessment is confirmed by vote of the Board."