

## Frequently Asked Questions

The following Frequently Asked Questions (FAQ) will assist SYEP participants with general information and program key dates regarding the 2023 program, eligibility criteria, and SYEP benefits.

### General Information

**Q: When does the 2023 SYEP application open?**

**A:** The 2023 SYEP application opens on **March 1, 2023**, and closes on **March 31, 2023**, at **11:59 p.m.** Applications must be submitted by the closing date and time to be considered for a position.

**Q: When does the 2023 summer program begin?**

**A:** The 2023 SYEP begins on **July 5, 2023**, and ends on **August 11, 2023**. Specific dates and times may vary by program or work opportunity; however, they will be communicated to selected participants.

**Q: What are the 2023 SYEP key dates?**

**A:** Additional important dates will be published on the website as confirmed.

2023 SYEP Key Dates	
Application opens	March 1, 2023
Application closes	March 31, 2023
Selection Notices sent	April 11, 2023, through April 29, 2023
Summer Program begins	July 5, 2023
Summer Program ends	August 11, 2023

**Q: Are there any concessions provided for applicants with a disability?**

**A:** Yes. The County is an equal opportunity compliant employer. The County will ensure that all qualified individuals under the Americans with Disabilities Act (ADA) are provided reasonable accommodations to ensure inclusion and accessibility.

**Q: Where can I get more information on SYEP?**

**A:** Visit our website at [syep.mypgc.us](http://syep.mypgc.us) or connect with SYEP via social media.

Twitter, Facebook, and Instagram: @PGCSYEP

Website: [syep.mypgc.us](http://syep.mypgc.us)

Email: [SYEP@co.pg.md.us](mailto:SYEP@co.pg.md.us)

## Eligibility

### **Q: What are the criteria to participate in SYEP?**

**A:** To be considered for the program, applicants must be:

- 1) A resident of Prince George's County, MD
- 2) At least 14 years old and no older than 22 years old by July 1, 2023, and
- 3) Legally eligible to work in the United States.

### **Q: Is there a maximum number of years someone can participate in the program?**

**A:** No.

### **Q: Is the Job Readiness Training a prerequisite to be considered for a summer position?**

**A:** No. However, we encourage applicants to seek training that will prepare them for work.

## SYEP Benefits

### **Q: How does the SYEP benefit me?**

**A:** The SYEP experience allows you to:

- Explore your interests and career options
- Develop workplace, social, and leadership skills
- Build up your résumé or career portfolio
- Earn industry-based certifications
- Enhance your interviewing skills
- Complete work experience for college admissions; and earn pay while learning a new skill

### **Q: What jobs and enrichment opportunities are available under the SYEP?**

**A:** The program offers both virtual and limited in-person opportunities.

## Troubleshooting

### **Q: What if an applicant cannot log into the applicant tracking system? What should they do?**

**A:** Call the governmentjobs.com hotline at (855) 524-5627.

### **Q: What if there is no or limited Internet access at home?**

**A:** The employment application is web-based and can be accessed from any computer with Internet access.

## Assignment Details

**Q: How will I know about the details of my assignment, my supervisor's contact information, and the days and hours of work?**

**A:** Information regarding the work assignment, dates, and hours to report, and other pertinent information will be sent to the selected participants by email.

## Application & Selection

**Q: Is it necessary to apply this year for an opportunity if involved last year?**

**A:** Yes, past participants who wish to participate again must apply.

**Q: How do I apply for SYEP?**

**A:** There are multiple ways to apply:

1. Visit the County's website under [Employment](#) to view information on the SYEP application(s). Click "View All" under Quick Links on the top right-hand side of the page and the appropriate position(s). Opportunities for the summer will be found by clicking "Youth@Work/Summer Youth Enrichment Program." OR
2. Go to the SYEP website at [SYEP.mypgc.us](http://SYEP.mypgc.us) and select the link to apply for Summer Jobs.

**Q: How do I accept a job offer?**

**A:** If you are extended a job offer, you will receive an email/ text message. Please log into the government jobs.com to accept the offer. Your log-in for government jobs is the same log-in information you used to apply for the SYEP position. You do not need to create a new account to log-in. Once you log in, go to Applications, and click view offer. You should be able to accept or reject your job offers. It is essential to note job offers are **time sensitive. You will not be able to accept the offer after your timeframe to accept has expired.**

**Q: What happens after youth complete the online application?**

**A:** Periodic notifications regarding the Program will be sent via email and/or text, including employment offers. It is essential that you monitor your email account and/or phone and respond quickly to requests for information.

**Q: Will all applicants be selected for a position?**

**A:** No. Applicants are chosen through an automated random selection process. There is a limited number of positions for each opportunity; therefore, not all applicants will be selected.

**Q: What is the selection process?**

**A:** In general, the selection process is as outlined below:

1. Eligible candidates will be considered for each opportunity applied.
2. A feature in the applicant tracking system enables applications to be randomized.
3. An offer of employment is sent to randomly selected candidates. Interviews may be required for certain positions.
4. Candidates must accept the offer in a timely fashion to be hired for the position.

**Q: Can I transfer to another program?**

**A:** No. Participants are considered for placement in positions in which they expressed an interest as identified on their application. There are a limited number of jobs, and transferring to another position may displace someone else. Therefore, we encourage participants to keep the position offered.

**Q: What if I need to update my contact information?**

**A:** Please email [SYEP@co.pg.md.us](mailto:SYEP@co.pg.md.us) to inform us of any email address, phone number, or home address changes. Please include your first, middle, and last name.

**Q: Is a Work Permit required?**

**A:** Applicants under the age of 18 who are selected to participate in the program will be required to apply for and submit a completed and signed [Work Permit for Minors](#).

**Q: What if I need to make a change to my US Bank debit card?**

**A:** Participants must send an email to SYEP at [SYEP@co.pg.md.us](mailto:SYEP@co.pg.md.us) with their issue and/ or request. Please include your full name, address, employee ID number, email address, and phone number in the email.

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**Office of Human Resources Management**  
**Youth@Work/Summer Youth Enrichment Program**  
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